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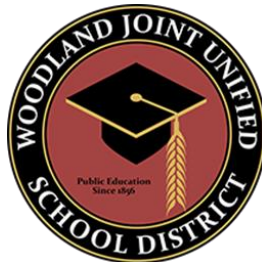
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**WOODLAND JOINT UNIFIED SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE  
(MEASURE Y)**



**PURPOSE OF THE CITIZENS' OVERSIGHT COMMITTEE**

The statutes governing the Citizens' Oversight Committee ("COC") established by the Woodland Joint Unified School District ("District") are set forth in Education Code Sections 15278, 15280 and 15282, copies of which are attached hereto as Attachment 1. The following is a summary of guidelines that the COC may use in its activities in order to ensure compliance with the Education Code, Proposition 39 ("Prop 39"), and the Regulations adopted to implement Prop 39.

**Purpose of the COC:**

**Inform the public concerning the expenditure of bond revenues to be received from sale of bonds authorized at Measure Y Bond Election.**

[See Education Code §15278(b)]

- This purpose is derived from the provisions of Prop 39 that specify the need to ensure accountability in the spending of funds prudently as directed by citizens of the community.

**Responsibilities of the COC:** [Education Code §15278(b), §15280(b)]

1. Review and report on the proper expenditure of the taxpayers' money for school construction;
2. Advise the public as to whether the District is in compliance with the requirements of Prop 39;
3. Convene to provide oversight for:
  - a. Ensuring that bond revenues are only expended for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities as approved by the voters and as identified in the District's school facilities project list prepared for Measure Y (see Attachment 2); and
  - b. Ensuring that no bond revenues are expended for any teacher or administrative salaries or other school operating expenses;
4. Conduct open meetings which comply with the requirements of the Ralph M. Brown Act, including notice provisions which are the same as those followed by the Board of Trustees of the District;
5. Issue regular reports on the results of its activities, and issue a report at least once per year; and
6. Make all documents and reports available to the public via the internet website of the District.

**Compliance with Assembly Bill 1908 ("AB 1908")** – The COC must also comply with:

**Education Code §15264(c)** which mandates that members of the COC shall promptly alert the public to any waste or improper expenditure of school construction bond money.

**Authorized Activities of COC:** [Education Code §15278(c)] – In carrying out its responsibilities, the COC may engage in any of the following activities:

1. Receiving and reviewing copies of the annual, independent performance audit conducted to ensure that the bond revenues have been expended only on the specific projects listed in Measure Y;
2. Receiving and reviewing copies of the annual, independent financial audit of the bond revenues from Measure Y;

3. Inspecting school facilities and grounds to ensure that the bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution;
4. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District, including any reports required by Section 17584.1; and/or
5. Reviewing efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to, the following:
  - (A) Mechanisms designed to reduce the costs of professional fees;
  - (B) Mechanisms designed to reduce the costs of site preparation;
  - (C) Recommendations regarding the joint use of core facilities;
  - (D) Mechanisms designed to reduce costs by incorporating efficiencies in schoolsite design; and/or
  - (E) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

The foregoing information has been prepared by Atkinson, Andelson, Loya, Ruud & Romo, A Professional Law Corporation as an overview of the subjects discussed and should not be construed as individual legal advice. The applicability of the legal matters discussed may differ substantially in individual situations. In the event that you perceive that you are in a conflict situation, you should consult with appropriate legal counsel.

## ATTACHMENT 1

### RELEVANT CODE SECTIONS

#### CALIFORNIA EDUCATION CODE

#### ARTICLE 2. Citizens' Oversight Committee [15278 - 15282]

##### 15278.

(a) If a bond measure authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution is approved, the governing board of the school district or community college shall establish and appoint members to an independent citizens' oversight committee, pursuant to Section 15282, within 60 days of the date that the governing board enters the election results on its minutes pursuant to Section 15274.

(b) The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The citizens' oversight committee shall actively review and report on the proper expenditure of taxpayers' money for school construction. The citizens' oversight committee shall advise the public as to whether a school district or community college district is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution. The citizens' oversight committee shall convene to provide oversight for, but not be limited to, both of the following:

- (1) Ensuring that bond revenues are expended only for the purposes described in paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (2) Ensuring that, as prohibited by subparagraph (A) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses.

(c) In furtherance of its purpose, the citizens' oversight committee may engage in any of the following activities:

- (1) Receiving and reviewing copies of the annual, independent performance audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (2) Receiving and reviewing copies of the annual, independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

- (3) Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.
- (4) Receiving and reviewing copies of any deferred maintenance proposals or plans developed by a school district or community college district, including any reports required by Section 17584.1.
- (5) Reviewing efforts by the school district or community college district to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:
  - (A) Mechanisms designed to reduce the costs of professional fees.
  - (B) Mechanisms designed to reduce the costs of site preparation.
  - (C) Recommendations regarding the joint use of core facilities.
  - (D) Mechanisms designed to reduce costs by incorporating efficiencies in schoolsite design.
  - (E) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

**15280.**

- (a)
  - (1) The governing board of the district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of its purpose and sufficient resources to publicize the conclusions of the citizens' oversight committee.
  - (2) The governing board of the district shall provide the citizens' oversight committee with responses to any and all findings, recommendations, and concerns addressed in the annual, independent financial and performance audits required by subparagraphs (C) and (D) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution within three months of receiving the audits.
- (b) All citizens' oversight committee proceedings shall be open to the public and notice to the public shall be provided in the same manner as the proceedings of the governing board of the district. The citizens' oversight committee shall issue regular reports on the results of its activities. A report shall be issued at least once a year. Minutes of the proceedings of the citizens' oversight committee and all documents received and reports issued shall be a matter of public record and be made available on an Internet Web site maintained by the governing board of the district.

**15282.**

(a) The citizens' oversight committee shall consist of at least seven members who shall serve for a minimum term of two years without compensation and for no more than three consecutive terms. While consisting of a minimum of at least seven members, the citizens' oversight committee shall be comprised, as follows:

- (1) One member shall be active in a business organization representing the business community located within the school district or community college district.
- (2) One member shall be active in a senior citizens' organization.
- (3) One member shall be active in a bona fide taxpayers' organization.
- (4) For a school district, one member shall be the parent or guardian of a child enrolled in the school district. For a community college district, one member shall be a student who is both currently enrolled in the community college district and active in a community college group, such as student government. The community college student member may, at the discretion of the governing board of the community college district, serve up to six months after his or her graduation.
- (5) For a school district, one member shall be both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization, such as the Parent Teacher Association or schoolsite council. For a community college district, one member shall be active in the support and organization of a community college or the community colleges of the district, such as a member of an advisory council or foundation.

An employee or official of the school district or community college district shall not be appointed to the citizens' oversight committee. A vendor, contractor, or consultant of the school district or community college district shall not be appointed to the citizens' oversight committee. Members of the citizens' oversight committee shall, pursuant to Sections 35233 and 72533, abide by the prohibitions contained in Article 4 (commencing with Section 1090) and Article 4.7 (commencing with Section 1125) of Chapter 1 of Division 4 of Title 1 of the Government Code.

**ATTACHMENT 2**

**SCHOOL FACILITIES PROJECT LIST  
(MEASURE Y)**

**(From District Resolution No. 56-20)**

**Scope of Projects.** Bond proceeds will be expended on the construction, reconstruction, rehabilitation, equipping or replacement of school facilities of the Woodland Joint Unified School District, including the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries or other school operating expenses, in compliance with California Constitution Article XJIIA, Section 1 (b)(3). This measure authorizes bond projects to be undertaken at all current and future District sites and campuses, including but not limited to those located at:

Beamer Park Elementary	Plainfield Elementary
Cache Creek High	Sci-Tech Charter
Dingle Elementary	Spring Lake Elementary
Douglas Middle	Tafoya Elementary
Freeman Elementary	Whitehead Elementary
Gibson Elementary	Woodland High
Maxwell Elementary	Woodland Prairie
Lee Middle	Zamora Elementary
Pioneer High	Adult Education

**School Facility Project List.** The items presented on the following list provide are the types of projects authorized to be financed with the proceeds of Bonds approved by this measure. Examples included on this list are not intended to limit the broader types of projects described and authorized by this measure. The types of projects authorized are:

- Expand the District's vocational education programs and facilities, such as welding and automotive technology, culinary arts, medical and health technology, and construction trades
- Repair/replace roofs
- Meet Federal and State-mandated Americans with Disabilities Act (ADA) accessibility requirement including site access, classrooms, parking, staff and student restrooms, relocation of some existing electrical devices, drinking fountains, playground equipment, etc.
- Upgrade and replace outdated heating, ventilation, and air-conditioning (HVAC) systems
- Repair, renovate and modernize outdated and aging classrooms and school facilities
- Renovate restrooms

- Renovate, repair, expand and/or upgrade the interior and/or exterior of existing classrooms, school facilities and playgrounds including infrastructure
- Acquire and construct new school facilities as needed
- Repair/replace existing plumbing systems including plumbing contaminated with lead to meet current codes, including drainage
- Repair and upgrade ceilings, walls, and floors
- Replace existing wiring systems to meet current electrical and accessibility codes and increased capacity
- Upgrade, expand, repair and/or equip science labs, multi-purpose rooms, food service facilities, auditoriums, libraries, and other school facilities
- Upgrade or replace buildings that do not meet current minimum building code standards
- Replace/upgrade fire protection systems
- Install, repair, upgrade, or replace safety and security systems
- Upgrade and repair physical education areas and play fields
- Upgrade and expand campus wide-intercom and wireless systems, and telecommunications, internet, and network connections
- Update student access to modern technology

Furnishing and Equipping/Incidental Costs Authorized. Each of the bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management and other planning and permitting, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans



with Disabilities Act; costs of the election including of legal counsel; project construction oversight, management and administration during the duration of such projects, including by District personnel, and bond issuance costs.

Scope and Nature of Projects. Unforeseen conditions may arise during the course of planning, design and construction resulting in the scope and nature of any of the specific projects described above being altered by the District. In the event that the District determines that a modernization or renovation project is more economical for the District or otherwise in the District's best interests to be undertaken as new construction, this bond measure authorizes said new construction, including land acquisition, relocation, expansion and construction and/or reconstruction, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. Further, authorized projects include reimbursements for project costs previously paid and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list. Finally, projects on this list may be undertaken and used as joint use projects with other public agencies.

Bond Funds Limited; Projects Not Listed In Order of Priority. Approval of the District's bond measure does not guarantee that all of the identified projects identified on the Bond Project List will be funded beyond what can be completed with funds generated by this bond measure. The project list may include projects which are not funded with bond proceeds. The District plans to pursue funds from the State of California, if available, to complete certain of the identified facilities projects. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed. The order in which projects are listed in the foregoing Bond Project List does not suggest an order of priority. Project prioritization is vested in and will be determined by the District Board of Trustees.